

SCOTTISH BORDERS COUNCIL CHAMBERS INSTITUTION TRUST

MINUTES of Meeting of the CHAMBERS
INSTITUTION TRUST held VIA Microsoft
Teams on Wednesday, 27th September,
2023 at 5.00 pm

Present:- Councillors R. Tatler (Chair), D. Begg, M. Douglas, J. Pirone, E. Small and V. Thomson

Apologies:- Gareth Smith

In Attendance:- F. Colton (Live Borders), Localities Development Co-Ordinator (K. Harrow), S. Coe (Beneficiaries Group), Democratic Services Officer (L. Cuerden)

1. ORDER OF BUSINESS

The Chair varied the order of business as shown on the agenda and the Minute reflects the order in which the items were considered at the meeting. An item on Page\Park Architects was added to Private Business.

2. MINUTE AND ACTION TRACKER

There had been circulated copies of the Minute of the Meetings held on 2 August 2023 and 11 September 2023 and the Action Tracker.

DECISION

AGREED to approve the Minutes for signature by the Chair.

3. BENEFICIARIES GROUP UPDATE

- 3.1 The Chair provided an update from the Beneficiaries Group meeting held on 26 September. SBC had identified the cause of the leak and additional matching downpipes were to be installed. With reference to the artwork to be displayed, there was the offer of a permanent loan from the artist Susan Mitchell. Fiona Colton confirmed that the Live Borders approach was not to agree a permanent loan of assets but for a maximum period of five years with option to renew. A formal agreement was to be drawn up between the artist and the Trust. It was suggested that shelving be erected for its display in the vestibule. With reference to the acoustics in the Hall, stage curtains had been ordered with a 6 week lead time. The quotation for the induction loop installation was to be considered at meeting on 27 September. Live Borders had received some recommendations for acoustic consultants to survey the Hall. The matter of daylight and interior lighting impeding presentations was discussed. It was acknowledged that electric window blinds were a desirable though expensive longer-term aim. The installation of curtains or roller blinds would help meanwhile and it was agreed that Councillor Tatler, Mr Coe and Ms Colton were to liaise with Gareth Smith at SBC to agree sourcing and costs. Trustees were to request costs for a daylight projector from Live Borders. Concern was raised at the apparent difference in colour between the walls and the stage; Gareth Smith was to be asked to raise this as a snagging issue.

- 3.2 With reference to Page\Park Architects, the Group were advised that Karen Nugent had parted ways with the company and no further work had been carried out since the last meeting. Simpson Brown had been suggested as an alternative. Councillor Tatler was to discuss the matter further with the Trustees.

DECISION

NOTED the update

4. **CONDITION SURVEY UPDATE**

The Chair agreed to liaise with Estates to discuss the arrangement of a thorough condition survey. One had been completed in 2016.

DECISION

AGREED that the Chair and Estates liaise to arrange a thorough condition survey.

5. **PRIVATE BUSINESS**

DECISION

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7A to the Act.

6. **MINUTE AND ACTION TRACKER**

Members considered the Private Minutes of 2 August 2023 and 11 September 2023.

7. **INDUCTION LOOP SYSTEM QUOTATIONS**

Members considered a quotation to supply and install an induction loop system in Burgh Hall.

8. **BURGH HALL DECORATION**

Members discussed the plan to decorate additional areas of the Burgh Hall building. The awarding of the paint contract was to be revisited following roof repairs.

9. **PAGE\PARK ARCHITECTS**

Members discussed the work completed at the Burgh Hall to date by Page\Park Architects.

The meeting concluded at 5.30 pm